

1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

2. The second step is to define the problem clearly and concisely. This involves identifying the specific aspects of the problem that need to be addressed.

3. The third step is to develop a plan of action. This involves identifying the steps that need to be taken to address the problem.

4. The fourth step is to implement the plan. This involves carrying out the steps that have been identified in the plan.

5. The fifth step is to evaluate the results. This involves assessing the effectiveness of the actions taken and identifying any areas for improvement.

6. The sixth step is to communicate the results. This involves sharing the findings of the evaluation with the relevant stakeholders.

7. The seventh step is to monitor and review the process. This involves keeping track of the progress of the process and making any necessary adjustments.

8. The eighth step is to document the process. This involves recording the steps taken and the results achieved.

9. The ninth step is to reflect on the process. This involves thinking about what has been learned from the process and how it can be applied in the future.

10. The tenth step is to share the results. This involves making the results of the process available to others who may be interested.

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INTERFERENCE SEARCHED			
Class	Subclass	Date	Examiner

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